

# Joseph Rochford Gardens Ltd Application Form

Application form to be completed and may be accompanied by CV

Position applied for

**Personal Details:**

Surname

First Name

Address

Title

DOB & Age if  
under 18

Telephone

Mobile

E-mail

Number of days illness in the past two years

Allergies / Medical conditions which may affect your work

Do you require a permit/visa to work in the UK?

YES / NO

If yes attach a copy with this application

Are you able to work

Part time

Full-time

Duration of period available for work

Please give details of holiday commitments in the next 6 months?

Have you ever been convicted of a criminal offence?

YES / NO

(declaration subject to Rehabilitation of Offenders Act 1974)

If yes, please give details

## Employment History

If you are currently in employment, what period of notice are you required to give?

Why do you wish to leave this employment?

What is your current salary?

In the last 10 years have you ever been:  
self-employed?

Unemployed?

## Previous Employment (most recent first) – please list all employment

Company name / Type of business	Dates		Position	Brief description of role and responsibilities.
	From	To		

How did you learn of the post for which you are applying? (e.g. newspaper, Job Centre, word of mouth)

## Education and qualifications achieved

School / College	Dates		Qualifications achieved
	From	To	
GCSEs/"O" level, or equivalent			English Others  Mathematics
A Levels, or equivalent			

Other qualifications that you consider relevant

Institution	Dates		Qualifications achieved
	From	To	

Evidence of qualifications will need to be produced at interview.

Do you hold a UK driving licence?  
Do you own a car?

Yes / No	Endorsements ?
Yes / No	

Skills and competencies relevant to the specification of the job applied for.  
(Use additional sheets, as necessary)

## About You

Hobbies / interests

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Why do you want to work for us?

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Please give the names, postal as well as email addresses and telephone numbers of 2 referees, who must not be related to you. One should be your current line manager

Relationship to applicant	Relationship to applicant

I confirm that the information given in the application is true and complete

Signature

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Date

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